



No. 2546-60

Dt. 14-02-2025



From: APCCF-cum-Chief Project Director,  
H.P. FECP (KfW) Project,  
Dharamshala, Kangra (HP).

To: 1. CFs Dharamshala  
Chamba & Hamirpur  
2. All DPMUs in Kangra &  
Chamba Districts  
3. All Project Support  
Co-ordinators through  
concerned DPMUs

**Subject:- Quarterly Review Meeting of HPFECP (KfW) Project.**

**Memorandum**

In order to review the overall progress of the project, a meeting has been fixed at 11.00 AM on 25<sup>th</sup> February, 2025 in the Conference Hall of this office. Meanwhile, for the same following information be submitted (on annexed proformas) latest by 22.02.2025.

**The agendas for the meeting is:-**

- i) Status of :-
  - a) Implementation of Spring Shed plans as per **format -I** Annexure-A enclosed.
  - b) Plantation & Lantana
  - c) Re-imbursement claims (New, Under observation, Nursery development, & Root trainer) etc.as per **format -II** Annexure-A enclosed.
  - d) Self Check report -2024-25(Physical & Survival Percentage
  - e) VFMS Audit.
  - f) Incentive release calculation sheets.
  - g) Training imparted to field staff by NIRD Hyderabad.
  - h) Software, KML Files & Discharge Data.
- ii) VFMS wise expenditure data and balance thereof as per **format-III** Annexure-A enclosed.
- iii) Entry Point Activity as per **format-IV** Annexure-A enclosed
- iv) Soil and Water conservation work as per **format-V** Annexure-A enclosed.
- v) Account details of Award winning VFMS.
- vi) VFMS account- wise detail of interest upto 31.12.2024 as per **format-VI** Annexure-A enclosed.
- vii) QPR of Plan Scheme as on 31.12.2024.
- viii) Ineligible expenditure.
- ix) Review of previous meeting agenda.

Please treat it as most urgent.

*[Signature]* 14/02/25

APCCF-cum-Chief Project Director,  
H.P. Forest Ecosystems  
Climate Proofing Project  
Dharamshala, 176215 H.P.

Endst. No. 2561-66 Dated Dharamshala, the 14-02-2025

Copy forwarded to: -

1. CTA (PMC) Dharamshala for information.
2. All APDs for information and necessary action.
3. All Project Managers for necessary action.

*[Signature]* 14/02/25

APCCF-cum-Chief Project Director,  
H.P. Forest Ecosystems  
Climate Proofing Project  
Dharamshala, 176215 H.P.



**Format-I** -Status of implementation of Spring Shed plans:

S. No.	No. of Spring Shed plan	Spring Shed plans approved	Total outlay	Addendum approved/prepared	G. Total outlay	Expenditure incurred	Balance to be spent	Amount for which reimbursement claims submitted	Balance amount for which claims are yet to be submitted
1	2	3		4	5	6	7	8	9

**Format-II**-Status of re-imbursement claims (New, Under observation, Nursery development, & Root trainer) etc.

Withdrawal Application from 1 to 28	Observations	Attended	Balance
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**Format-III**-VFMS wise expenditure data and balance thereof.

S.No.	Name of DPMU	Amount transferred to VFMS by DMPU			Amount utilized by VFMS			Balance with VFMS		
		G.Acctt.	Maint. Acctt.	Incentive Acctt.	G. Acctt.	Maint. Acctt.	Incentive Acctt.	G. Acctt.	Maint. Acctt.	Incentive Acctt.
1	2	4	5	6	7	8	9	10	11	12

**Format-IV**-Entry Point Activity

S.No.	Name of DPMU	Total GIA exp.	Total Exp. under EPA	Balance to be executed	Beneficiary share	Amount for which reimbursement claims submitted	Balance amount for which claims are yet to be submitted
1	2	4	5	6	7	8	9

**Format-V**-Soil and Water conservation work.

S. No.	Name of DPMU	Total Exp. under GIA	Total Exp. under Soil & Water Conserv.	Balance	Amount for which reimbursement claims submitted	Balance amount for which claims are yet to be submitted
1	2	4	5	6	7	8

**Format-VI**-VFMS account- wise detail of interest upto 31.12.2024

S.No.	Name of DPMU	General Acctt		Maint. Acctt.		Incentive Acctt.	
		Principle amount	Interest	Principle amount	Interest	Principle amount	Interest